



**School Attendance Zone Review Committee  
Minutes  
Riverview School, Rainy River  
January 12, 2015 – 7:00 p.m.**

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**COMMITTEE MEMBERS PRESENT:** Laura Mills, Superintendent of Business; Lucinda Meyers, Principal, Riverview School; Kerri Tolen, Principal, Sturgeon Creek School; Kari Larson, Parent Council Rep, Riverview School; Patrick Giles, Community Rep, Riverview School; Colleen Jolicouer, Parent Council Rep, Sturgeon Creek School; Jackie McCormick, Community Rep, Sturgeon Creek School; Dianne McCormack, Trustee

**ALSO IN ATTENDANCE:** Heather Campbell, Director of Education

**STAFF:** Sherri Belluz, Recording Secretary

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**1. Call to Order**

The meeting was called to order at 7:00 p.m.

Committee members were welcomed and thanked for participating on the School Attendance Zone Review Committee. Introductions were made.

**2. Approval of Agenda**

The agenda was approved as circulated.

**3. Overview of the School Attendance Zone Review Process**

**a) Background – Committee Terms of Reference**

The School Attendance Zone Review Committee has been established in accordance with Board Policy 6.20 by the Rainy River District School Board to examine an initial option generated by administration on the attendance zone boundary between Riverview School and Sturgeon Creek School. The Committee consists of:

- one trustee
- Director of Education/designate (Superintendent of Business)
- Principal from each school
- school council member from each school
- community representative from each school

The supervisory officer (Director of Education/designate), principal, trustee and staff member(s) are non-voting members of the Committee. There must be a quorum of voting Committee

members in order to conduct the meeting. A quorum is defined as 50% plus one of the number of voting members. As per Policy, the Director of Education/designate (Superintendent of Business) will Chair the meetings.

The Role of the Committee is to:

- Review the option generated by administration;
- Offer suggestions and revisions or suggest new options to be considered;
- Operate according to Board By-laws;
- Provide public information and access (Board website);
- Coordinate community consultations/public meetings in order to gather input around the proposed options;
- Attend committee meetings and public consultations.

Agendas and minutes for the Accommodation Review process will be provided to the Committee at least 48 hours prior to the meeting.

All information will be posted on the Board's website.

#### **b) Policy 6.20 School Attendance Zones**

Policy 6.20 was included in the Committee package for reference purposes.

#### **c) Procedure 6.20 School Attendance Zones**

Procedure 6.20 was included in the Committee package for reference purposes.

### **4. Administration Report**

At the January 7, 2015 Board meeting, the Rainy River District School Board approved the initiation of a school attendance zone review for Riverview School and Sturgeon Creek School. The school attendance zone review is being requested:

- to provide transportation services within the Joint Transportation Policy without special consideration (Board resolution);
- to review the attendance area and draw new attendance zones for Sturgeon Creek and Riverview School.
- for the transportation efficiencies to reduce bus rides for students to support their well-being.

Maps were reviewed identifying the 'grey zone' between Riverview School and Sturgeon Creek School. The proposed attendance zone line at the Morley Dilke Road is also the boundary between Morley Township and Dawson Township. The recommended option of the new boundary line would impact one family; however ride times for those students would be significantly reduced. In addition to the shorter ride times, a savings in transportation cost will be achieved.

The boundary in the north between Riverview School and McCrosson-Tovell was also discussed. It was recommended that the line be straightened to align with Highway 600. The Superintendent of Business will research the impact, if any, on students.

The next steps will be to gather feedback from the communities involved through public meetings, flyer distribution, school newsletters, and newspaper advertisements. All information will be also be posted on the Board's website and Facebook page, and the schools' websites.

## **5. Schedule of Committee Meetings**

### **Public Consultations:**

Tuesday, February 24, 2015	Riverview School	7:00 – 8:30 p.m.
Monday, March 9, 2015	Sturgeon Creek School	7:00 – 8:30 p.m.

### **Committee Meeting:**

Tuesday, March 24, 2015	Sturgeon Creek School	7:00 – 9:00 p.m.
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## **6. Public Consultation Process**

Two public meetings will be held in order to give the communities an opportunity to provide feedback on the proposed options. During the review process, individuals and/or groups will be invited to make public presentations or to submit letters. The submission deadline for these will be at least two weeks prior to the public meetings to ensure feedback is included in the agenda package. Other Board staff may be available at the public meetings to provide information about finances, transportation and facilities.

## **7. Next Meeting/Adjournment**

The meeting adjourned at 8:30 p.m.